



GOVERNMENT OF RAJASTHAN

No.F.1(528)CI/PAD/WD/2012

Dated: 22.06.2015

ORDER

In supersession of previous work distribution orders, the work distribution amongst all officers posted in the office henceforth shall be as under:

S.No (1)	Subject Allotted (2)	Dealing/Assisting Officer (3)	Functional Officer (4)
1	"Head of Office" - Under GF & AR	Shri Dharmendra Poonia, DD (DDO)	Shri D.C. Gupta, AD (I)
	Chief Vigilance Officer		
	Sarkar Apke Dwar		
	Departmental Enquiries, Vigilance and Public Grievances	Shri S.S. Shah, JD (V)	
	Gazetted Officers Establishment (including DPC, Seniority Lists and APARs)		
2	WTO related matters and Intellectual Property Rights., All matters related to Assistance Packages by State/Central Government.	Smt. S.R. Purohit, DD (II)	Shri L.C. Jain, AD (II) (Textile)
	External Assistance based Projects., Industrial Parks, Stone Parks, ISDS Scheme.	Shri Rajesh Saxena, DIO (Handloom)	
	Handloom Sector, Textile Customized Package, Textile Sector, Textile Parks/ Wool Development/ Centre of Excellence.	Shri Geet Goswami, DIO (Textile)	
	Agro & Food Processing Industries. -	Sh. S.S. Shah, JD	
	Resurgent Rajasthan -2015	Vandana Verma, DIO	
3	Family Welfare, Small Savings. Nodal Officer for "Rajasthan Sampark" Portal.	Smt. Anju Gupta, DIO	Shri S.R. Meena AD (III)
	Labour & Education, Social Welfare		

4	Nodal Officer for PP Act	Shri Jagdish Narain Pareek, CAO	Shri. Ashok Pradhan, FA
	Budget Control & Allotment		
	BFC (Non-Plan) & Budget Control		
	Draft Paras/Items		
	Interest Subsidy (old)		
	Work related to AG, PAC, Report & Prakklan Samiti		
	Pre-Audit		
	Pay Fixation/Settlement		
	Loan Recoveries		
	IFSTL Scheme		
	Examination of Pension cases		
Interest Free Loan Scheme	Shri Ram Narayan Meena, AO		
	Shri Mohan Lal, AAO		
	Shri Narendra Gupta, AAO		
	Shri J.P. Jat, AAO		
5	Drafting of Industrial Policy/Rules and Industrial Policy related issues, State Manufacturing Policy, MSME Policy and other department's policies	Shri Rajendra Gupta, DIO	Shri P.N. Pandey, JD (I) (MSMEs)
	Rajasthan Foundation. Make in India & Rajasthan		
	Inter institutional Coordination		
	Matters pertaining to National Manufacturing Competitiveness Council.		
	C.M. & District Advisory Council.		
	Nodal Officers For M.S.M.E. Sector		
6	RIPS	Shri Ravi Gupta, ADI	Shri P.K. Jain, JD (II) (RIPS)
	All matters relating to Sick Industries and their rehabilitation, BIFR/AAIFR, etc.		
	Infrastructure related issues		
	Works related to NIC, IID, RIICO & all matters related to Pollution Control		
	Matters pertaining to Salt Industry and Saline Area Development		
	PPP Projects., CDOS.		
	NCR Region Related Work		
	Rajiv Gandhi Water Mission & Water Based Industries.		
	Sales Tax Exemption/Deferment		
	Shri K.K. Pareek, DD (Salt)		

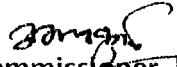
7	Plan Section related All work	Shri Naresh Pareek, DIO	Shri Avindra Laddha, JD (III) (Plan)
	Public Expenditure Review Committee		
	Industrial Potential Surveys (IPS), Industrial Survey and Census		
	Directory of Large and Medium Scale Industries, LOIs, Industrial Licence etc.		
	Purse and Statistics Section related all work	Shri Anil Jain, DIO	
	Monitoring of Election Manifesto		
	Monthly D.O. Letters, Monitoring of district level inspections, DLAC, LMI, LOI's, Elections Manifesto		
	Legal Metrology (Weights & Measure		
Handicraft related matters/ Artisans Identity Cards/ Credit cards/ Tex Craft clusters/ Schemes of DC Handicraft/ Handicraft Mega Clusters/ Brahmgupta Sansthan/ IICD/ RUDA/ Shilp and Matikala Board/ HEPC/ NIFT	Shri Sanjay Jain, DIO		
Awards for Export Excellence and Compilation of Exports related data/information matters related to export/ ASIDE/ EEPC			
8	CSR	Sh. P.N. Sharma, DD	Shri Sanjeev Saxena, JD (IV) (CSR)
Nodal Officer for Department's Website			
Nodal Officer for the CCC			
Computerization of Head office & DICs and all matters pertaining to IT Sector			
Protocol matters			
GM Conference. O&M.			
Training of Officers/Officials, Study Tours, Quarterly Progress, Disposal of letters received from CMO, Industries Minister/ Admin. Department			
C.M.- Collectors/ S.P. Conference			

	DIC Scheme, Conversion of DICs into Facilitation Centres Nodal Officer for Chief Secy. / Secretariat Address of Hon'ble Governor Parliament/ Assembly Question and all matters related thereto: Budget Declarations		
9	Non Gazetted Establishment (including DPC, Seniority list and APARs) Departmental manual PRACHAR PRASAR RELATED MATTER (PRO) DG Set Subsidy Scheme/ Central and State Capital Investment Subsidy Schemes related matters and all old subsidy scheme of the department Matters related to customs & excise duty. Industries Promotion Campaigns, Monitoring of IEMs. Industrial Information Bureau (IIB)	Shri R.K. Nagar, ADI Sh. Rajendra Gupta, DIO	Shri S.S. Shah, JD (V) (Establishment)
10	Cluster Development Programme IPDS Scheme Matters related to leather sector and leather training, FDDI RSIC Related Matters. Marketing Assistance, Direct Selling, Development of Trade & Commerce, matters related to participation in purchase committees of different government departments. Bikaner Ceramic Centre Raw Material Matters/Subjects not mentioned herein DFC and DMIC Projects NMIZ	Shri R.K. Nagar, ADI Shri Abhitabh Bohra, ADI (Leather) Smt. Anju Gupta, DIO	Shri P.R. Sharma, DD (I) (Cluster)

11	Mukhya Mantri Swawlamban Yojana	Shri G.P. Bissa, DIO (KVI)	Shri P.N. Sharma, DD (II) (PMEGP)
	PMEGP		
	Rajiv Gandhi Udhyaami Mitra Yojana		
	Institution Finance/ Matters related to Banks/ RBI/ SLBC/ RFC/NABARD/SIDBI etc.		
	Matters related to Khadi and Gramodhyog Commission/Board		
12	EODB MSME Policy Package for Micro Small & Medium Enterprises & Implementation thereof	Shri K.L. Swami, ADI (सविदा पर)	Shri Sanjay Mamgen, DD (III) (EODB & Single Window)
	MSMED Act 2006		
	Rajasthan Micro & Small Enterprises Facilitation Council		
	Matters related to Rajasthan Enterprises Single Window Enabling and Clearance Act, BIP, SEC and DEC		
13	Registrar of Firms and Registrar of Companies related matters	Smt. Savita Kejriwal, DIO (Skill Development)	Smt. Shilpi R. Purohit, DD (IV) (Registrar of Firms)
	HHI, Women Employment Training, All Skill Development Training, EDP, SHG's, Schemes of Women & Child Development Department, Nodal Officer of RSLDC. Nodal officer of skill development programmes including, Train to Gain Scheme.		
	Training institutes like CIPET, EMI, ETDC etc.		
14	Stores, GA, Library	Shri Rajesh Saxena, DIO	Shri Dharmendra Poonia, DD (V) (DDO)
	DDO		
15	Vetting of replies to be submitted in different courts, Monitoring of Cause List of High Court, etc.	Smt. Renu Baxi, ALR	Dr. (Smt.) Asha Goyal, DLR

Note:

1. Shri K. L. Paliwal, Rtd. JD (on contract) will attend public Hearing (Hon'ble I.M.)
2. Shri Madhusudan Sharma, JD & G.M. DIC, Jaipur (Rural) will look after R.T.I. & Right to Hearing Act.
3. FA, Industries shall further distribute subject/work assigned, amongst their officers.



Commissioner Industries
Rajasthan, Jaipur

No.F. 1(528)CI/PAD/WD.2012

Dated: 22.06.2015

Copy for information and necessary action to the following:

1. Principal Secretary, Industries (SSI & Khadi), Government of Rajasthan, Jaipur
2. Principal Secretary, Industries, Government of Rajasthan, Jaipur
3. Special Assistant/PS to Hon'ble Minister for Industries, Rajasthan, Jaipur
4. All officers posted at headquarters, Jaipur
5. General Manager, District Industries Centres (All)
6. PA to Commissioner Industries, Government of Rajasthan, Jaipur
7. All Sections at headquarters, Jaipur
8. Guard File.


अतिरिक्त निदेशक, उद्योग
कारखाना, अजमेर, राजस्थान
Rajasthan, Jaipur