

RAJASTHAN FINANCIAL CORPORATION  
(ARRC)

Udyog Bhawan  
Tilak Marg  
JAIPUR.

No. RFC/ARRC/ 1034

Dated : 14.08.2003

CIRCULAR  
(ARRC-73)

Reg: Holding of deficit cases review meeting (DCRM)

Attention is invited towards PG circular No.452 dated 31.08.1991 emphasising to hold deficit cases review meeting once in a month under the chairmanship of DGM(R) so as to review all the deficit cases and decide concrete line of action. Reiterating to hold DCRM every month, a letter was again issued to all DGMS(R) by DGM(ARRC) on 29.7.2002, followed by a reminder letter dated 15.09.2002.

The matter has been reviewed and observed that DCRM is not being conducted every month by BOs. Also few BOs do not send minutes of DCRM. It has also been noticed that some of the BOs have not conducted DCRM even in a quarter.

You are, once again advised that DCRM should take place every month under the chairmanship of DGM(R) and deficit cases, decretal cases and written off cases should be seriously discussed in the meeting and firm line of action in each case be decided and decision taken in the meeting should be monitored regularly by the Branch Manager and DGM(R). While discussing the cases in the DCRM, minutes be recorded in Annexure 'A' as enclosed herewith so as to know the complete details of the case as well as to ensure monitoring of the decision taken in the last meeting. Soon after holding the meeting, minutes be forwarded to DGM(ARRC).

All BMs and DGMS(R) are advised to ensure compliance of the above directions.

  
(J.P.Vimal)  
Executive Director

Encl : As above.

Copy to:

1. All BOs, ROs and SOs.
2. DGM(A&I), HO and DGM (A&I), Ajmer

arrc-def  
**RAJASTHAN FINANCIAL CORPORATION**  
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B.O. \_\_\_\_\_

i) Date of DCRM : \_\_\_\_\_

ii) Officers present in the meeting:

iii) Details of cases:

	Total No. of cases	Total No. of cases discussed in the last DCRMs in C.F. Year	Total No. of cases discussed in the present DCRMs	Total No. of cases to be discussed in the next DCRMs
a) Deficit cases:				
b) Decreeal cases:				
c) Written off cases:				

**Details of cases discussed in DCRM held on dated \_\_\_\_\_**

Sl. No.	Name of the unit	Year of sale	Deficit amount		Whether collateral security was taken, give details	Whether personal guarantee was taken	Whether promoters and guarantors are available	Whether details of properties of promoters/guarantors have been identified, give details	Whether suit has been filed u/s 31(1)(aa) or 32(G), if yes, details of progress made so far	Details of further line of action decided	Name and designation of officer to whom the case has been allotted	Compliance of the decision taken in the last DCRM
			As on date of sale	Present position as per books								

Branch Manger