

**APPLICATION FOR PERMITTING CHANGE IN CONSTITUTION OF THE ALLOTTEE FIRM**

Dated: -----

To

Unit Head  
RIICO Ltd.  
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<b>S No.</b>	<b>Particulars</b>	<b>Details to be submitted by applicant</b>
1.	Name of the applicant	
(i)	Postal Address	
(ii)	Telephone /Mobile No.	
(iii)	E-mail address	
(iv)	Fax No.	
(v)	Name of Industrial Area	
(vi)	Plot No.	
(vii)	Plot Area	
2.	Name of the allottee firm and its existing constitution	
3.	Desired change in constitution ( except for company/ LLP	
4.	Whether the original lease deed is in custody of the allottee firm or RIICO or mortgaged with any financial institution/banks. etc.	
7.	Enclosures	<ol style="list-style-type: none"> <li>1. Copy of deed indicated change in constitution duly attested by Notary for change in constitution alongwith registration by concerned authorities.</li> <li>2. NOC from financial institution/banks , if required.</li> <li>3. Original lease deed /amended / supplementary deed.</li> <li>4. Other relevant documents for completing the chain of title.</li> <li>5. Copy of UTR No. (for payment through RTGS/NEFT)against payment of outstanding dues Rs.....</li> </ol>
8.	Application Fee	Copy of UTR No.(for payment through RTGS/NEFT) Rs.....

Signature of applicant