



राजस्थान वित्त निगम

मुख्यालय : उद्योग भवन, तिलक मार्ग,
सी-स्कीम, जयपुर-302 005
(F&A - Accounts Section)
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Ref:No.RFC/F.11(262)/ 169

Dated : 03/08.2017

03

CIRCULAR (F&A - 2)

Reg.: **Applicability of GST.**

Circular No. F&A-1 bearing No. RFC/F.11(229)/135 dated 03.07.2017 vide which it was informed to charge GST @ 18% (in place of Service Tax 15%) from 01.07.2017 may be referred.

The GST is applicable on Term Lending / Financial Activities w.e.f. 01st July, 2017 as under :-

- (1) Interest / Penal Interest on Term Loan will not attract GST.
- (2) Various charges levied on Borrowers / applicants like Sale of Application Form/ Bid Form, Application fee, Processing Charges, Service Charges, Prepayment Charges and **Liquidated Damages shall attract GST @ 18%** (Financial and related services - Code 997119).

Some of the important points to be noted in this regard are summarized hereunder :

- (1) Issuance of Bill : The GST is chargeable on Sale of Application / Bid Form, Processing Charges, Application Fee, Rent, Registration Charges, Cheque Return Charges and Other Financial Services @ 18% and an invoice as per enclosed format (Annexure-'A') is to be raised for charging GST at the time of receiving the payment.
- (2) Under the GST System following services (relevant to RFC) have been notified under Reverse Charge i.e. if RFC received these services, then RFC will be liable to pay GST @ 18% on behalf of the service provider :-
 - (i) Services provided by an individual advocate or a firm of Advocates by way of legal services (100% tax payable by RFC).
 - (ii) In case any supply / service is received from unregistered supplier.

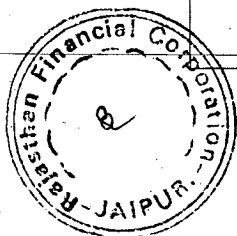


- (iii) Services by Directors (independent) to RFC – GST under Reverse Charge Mechanism (RCM) shall be applicable on Sitting Fees paid to the Directors.
- (iv) Services by Government to RFC – GST shall be applicable under RCM.
- (v) Availability of input and applicable GST under RCM.

S.No.	Nature of Work	Rate of Tax	Remarks
1.	Payment to contractors (for works contract from unregistered contractor only)	18%	RCM only if Contractor is unregistered
2.	Legal Consultancy	18% ITC (Input Tax Credit) available	Under RCM
3.	Supplies from unregistered dealers	Rate vary according to nature of suppliers ITC available	Under RCM

- (3) In case RFC procures Goods or Service like Stationary, Office Equipment, Photo-state, other such items etc. from a dealer who is not registered under GST then RFC will be liable to deposit applicable GST on respective goods / services after raising tax invoice as per Annexure-'B'. Instead of raising individual tax invoice for such goods / services, raising of a consolidated tax invoice for all the goods / services received from unregistered dealer during each month is allowed.
- (4) All branches / HO are advised to take services of Hiring of Vehicle and manpower supply (for security guard) from Registered Firms under GST only.
- (5) Tax Returns and related information : All monthly / annual GST returns will have to be filed by the Head Office upto the prescribed dates as given here under :-

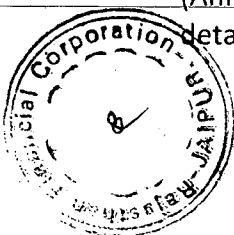
S. No.	Tax Return	Prescribed Time
a.	Monthly Outward Supply Details (GSTR-1) Annexure-'C'	Up to 10 th next month
b.	Monthly Inward Supply Details (GSTR-2) Annexure-'D'	Up to 15 th next month
c.	Monthly Return (GSTR-3)	Up to 20 th next month
d.	Payment of Tax	Up to 20 th next month
e.	Annual Return (GSTR-9)	Up to 31 st December succeeding the financial year to which the returns pertains along with a copy of the Audited Annual Accounts and Reconciliation Statement (GSTR-9B)



Note : Monthly tax will be paid by the Head Office after taking applicable input credit on the basis of details provided by the BO / HO Cells. Hence, every BO/ Section has to submit their details (in respect of invoices issued and purchases made) in the prescribed formats before seven days from the prescribed time so that after compilation the Head Office may pay tax and file the returns in the time limit. In case of any delay in this respect, personal liability shall be fixed as there are penal provisions for late submission of returns. It must be also ensured that all aspects of the returns are cross examined by the BO/Sections so that RCM / Input Credit may be availed fully by the Corporation.

(6) General points in connection with GST :

- (i) The GST will be charged on transaction value.
- (ii) Every BO / HO must obtain GSTN number of all the loanees / suppliers / contractors / service providers etc.
- (iii) Every BO/HO shall display GST Registration Number (08AACCR2385J1Z4) of RFC in prominent location at Branch / HO.
- (iv) In case of supply of taxable output services by RFC, a tax invoice will be required to be issued by respective BO / HO. Sample copy of tax invoice to be issued for taxable supply of services/ goods is enclosed at Annexure-'A'. HSN / SAC (Service Code) to be mentioned in tax invoice for each service being provided separately as per Annexure-'E'.
- (v) GST will be equally divided into CGST (Central) and SGST (State) as per applicable rates of goods / service.
- (vi) **All BOs / HO are directed to take services / supplies preferably from the GST registered firms only.**
- (vii) In case of procurement of goods / services (Input supplies) from unregistered dealers / suppliers, a consolidated tax invoice is required to be issued on monthly basis. A sample copy of tax invoice (under RCM) to be issued for services / goods procured by RFC under Reverse Charge Mechanism from unregistered dealers is enclosed as Annexure-'B'.
- (viii) All type of invoices as mentioned above are required to be issued by a particular branch / HO which must carry separate series of invoice number for 'A' & 'B' (i.e. 'A' for services by RFC and 'B' for procurement under RCM) as mentioned in sample invoices enclosed. Specific code allotted to each branch / HO must be mentioned in place of code. All the branches / HO shall send complete details of tax invoices, bills of supplies and payment under Reverse Charge Mechanism in the formats by the end of each month to Accounts Section in Excel format (Annexure-C & D) by 2nd of the following month for uploading the details on GSTN.



- (ix) All the branches / HO shall maintain accounting records of all the purchases of goods and services (input items) by giving bifurcation of value of goods / services, CGST and SGST separately under respective head so as to claim input tax credit on monthly basis.
- (x) Payment of GST will be made centrally at Head Office on scheduled date of the next month on the basis of information supplied by BOs / HO cell after availing input tax credit.
- (xi) All BOs / HO (GAD Section) shall immediately get registered Telephone Numbers of RFC with BSNL / Other Telecom Service providers giving following details :-

NAME - RAJASTHAN FINANCIAL CORPORATION, JAIPUR
GSTIN - 08AACCR2385J1Z4

(7) **ACCOUNTING TREATMENT :-**

(1) **GST Received :-**

Whenever payment is received on account of :-

- Sale of Loan Application Form / Bid Form / Tender Form
- Processing Charges
- Rent
- Processing charges for change in Constitution/ Second Charge/ Request for waiver of penal interest / Creation of charge / Reschedulement / Excess Saving / Change in specifications of Plant & Machinery
- Registration Fee for OTS

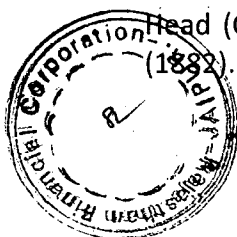
Then actual charge shall be **CREDITED** to concerned Head and amount of CGST/ SGST received shall be credited to GL Code CGST - 3546 / SGST - 3547.

Example : If Processing Charges Rs. 10,000/- and GST Rs. 1800/- is received, then Rs. 10,000/- shall be credited to Processing Charges (GL Code - 5412) and Rs. 900/- to CGST (3546) and Rs. 900/- to SGST (3547) **New GL Codes.**

(2) **GST Paid :-**

Whenever any item / services is provided to the Corporation by registered supplier / service provider who has charged GST in the bill, then the amount of actual value of goods / services be **DEBITED** to concerned Expenditure Head and amount of GST is to be debited in CGST (1881) and SGST (1882) **New GL Codes.**

Example : If Rs. 5,900/- is paid to Telephone Deptt. for Telephone Expenditure including GST Rs. 900/- of GST, then Rs. 5,000/- shall be debited to Telephone Head (GL Code - 7320) and Rs. 450/- to CGST (1881) and Rs. 450/- to SGST



(3) Reverse Charge Mechanism (RCM) (Goods / Service purchased from Unregistered supplier and GST paid by the Corporation :

Whenever the payment made to Unregistered supplier / service provider, the voucher for payment shall be prepared as per present practice and for GST a separate Journal Voucher shall be prepared by **debiting** CGST (1881) & SGST (1882) and **credited** CGST GL Code 3546 & SGST GL Code 3547.

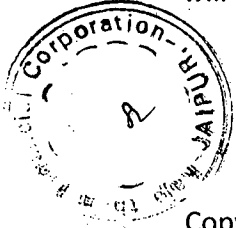
For Example : If amount of Rs. 2,000/- is paid on Sundry Expenditure Head, then Rs. 2,000/- is to be **debited** to Sundry Expenses (GL - 7523).

For GST a separate Journal Voucher shall be prepared by **debiting** CGST (1881) Rs. 180/- & SGST (1882) Rs. 180/- and CGST GL Code 3546 by Rs. 180/- & SGST GL Code 3547 by Rs. 180/- shall be **credited**.

(4) For GST received from 01.07.2017 and prior to this circular and credited to GL Code 3542 for service tax received and debited to GL Code 2111 for service tax paid to supplier / service tax provider must be reversed as above.

(5) The details for the month of July, 2017 must be sent to Head Office by 07th August, 2017.

All concerned are advised to follow the above guidelines strictly in all respect to avoid any penal action against the Corporation, if any, for which the concerned will be held personally liable.




(Anoop Khinchi)
Managing Director

Copy to

- All Branches/Facilitation Centres
- GM(Op.)/GM(Dev.)
- Standard circulation at HO.



Rajasthan Financial Corporation
 Udyog Bhawan, Tilak Marg,
 C-Scheme, Jaipur

Annexure-'B'

PAN : AACCR 2385J
 GSTIN: 08AACCR2385J1Z4

BILL OF SUPPLY

Invoice No. : RFC/RCM/Br. _____/Br.Code _____/		Invoice Date :
		Date of Supply :
State : Rajasthan	Code 08	Place of Supply :

SUPPLIER'S DETAIL

Name												
Address :												
State :									Code		08	

S. No.	Description	HSN/SAC Code	Particulars	Rate	Amount	Taxable Value	CGST		SGST		Total Amount
							Rate	Amount	Rate	Amount	
Total											

Bank Details							Certified that the particulars given above are true and correction for Rajasthan Financial Corporation				
Bank A/c :			Common Seal								
Bank IFSC :											
Terms & Conditions							Authorised Signatory				



RAJASTHAN FINANCIAL CORPORATION

Form GSTR-1

[See rule (59(1))]

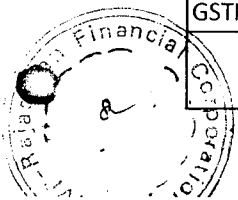
Details of outward supplies of goods or services

		Year		
		Month		
1		GSTIN		08AACCR2385J1Z4
2	(a)	Legal name of the registered person		RAJASTHAN FINANCIAL CORPORATION
	(b)	Trade name, if any		
3	(a)	Aggregate Turnover in the preceding Financial Year		
	(b)	Aggregate Turnover, April to June, 2017		

4 Taxable outward supplies made to registered persons (including UIN-holders) other than supplies covered by Table 6

(Amount in Rs. For all Tables)

GSTIN/ UIN	Invoice details		Rate	Taxable Value	Amount				Place of Supply (Name of State/UT)	
	No	Date			Value	Integrated Tax	Central Tax	State/ UT Tax		Cess
1	2	3	4	5	6	7	8	9	10	11
4A. Supplies other than those (1) attracting reverse charge and (ii) supplies made through e-commerce operator										
4B. Supplies attracting tax on reverse charge basis										
4C. Supplies made through e-commerce operator attracting TCS (operatorwise, rate wise)										
GSTIN of e-commerce operator										



RAJASTHAN FINANCIAL CORPORATION

Form GSTR-2

[See rule (60(1))]

Details of outward supplies of goods or services

1		GSTIN	08AACCR2385J1Z4
2	(a)	Legal name of the registered person	RAJASTHAN FINANCIAL CORPORATION
	(b)	Trade name, if any	

Year	
Month	

3 Inward supplies received from a registered person other than supplies attracting

(Amount in Rs. for all Tables)

GSTIN/ UIN of supplier	Invoice details			Rate	Taxable Value	Amount of Tax				Place of Supply (Name of State/UT)	Whether input or input service/ Capital goods (incl. Plant and machinery)/ Ineligible for ITC)	Amount of ITC available			
						Integrated Tax	Central Tax	Sate/ UT Tax	Cess			Integrate d Tax	Central Tax	Sate/ UT Tax	Cess
	No	Date	Value												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

4 Inward supplies on which tax is to be paid on reverse charge



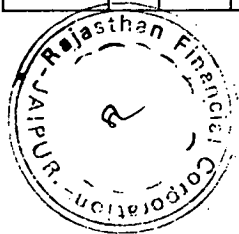
GSTIN/ UIN of supplier	Invoice details			Rate	Taxable Value	Amount of Tax				Place of Supply (Name of State/UT)	Whether input or input service/ Capital goods (incl. Plant and machinery)/ Ineligible for ITC)	Amount of ITC available			
	No	Date	Value			Integrated Tax	Central Tax	Sate/ UT Tax	Cess			Integrate d Tax	Central Tax	Sate/ UT Tax	Cess
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

4A. Inward supplies received from a registered supplier (attracting reverse charge)

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4B. Inward supplies received from an unregistered supplier

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Annexure - 'E'

RAJASTHAN FINANCIAL CORPORATION, JAIPUR**LIST OF HSN / SAC CODES**

S. No.	Particulars	Code
1	Processing Charges	997119
2	Application Fees	997212
3	Rent	84089010
4	Stationary	996412 /
5	Taxi Hiring	996601
6	Advocate Fees (Legal Services)	998212
7	Tax Consultant	998231
8	Tea	996333
9	Registration Charges	997212
10	Cheque Return Charges	
11	Application Form Fees	
12	Electrical Items	85153990
13	Telephone - Landline	85176970
14	Telephone - Cellular	851712
15	Printing	998912
16	Maintenance	995439
17	Repairing of Vehicle	998714
18	Payment to CSDL / BSE	997112
19	Payment to CIBIL	998591
20	Photostate	90314100
21	Liveries - Cloth & Shoes	681291
22	Paper	681292
23	Government Guarantee	997119
24	Postal / Courier	996812
25	Brokerage and Related	997152
26	Cleaning	998533
27	Computer AMC	998713
28	Wooden Furniture	940330
29	Plastic Furniture	940370
30	Audit	998221

