

# RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005  
(FMD DIVISION)

Ref.No.REC/HO/F.11/254/270

Dated: 09.02.2015

## CIRCULAR

Re: Guidelines Regarding Online Accounting Software and e-Mail IDs.

The Online Accounting Software being developed by M/s e-Connect Solution Pvt Limited is at advance stage of implementation. In the first phase the following Branch Offices whose voucher feeding have been completed upto date are being placed online for auto posting:-

Bhilwara, Alwar, Makrana, Sikar, Pali, Jhalawar, Rajsamand, Nagaur, Banswara, Balotra, Jalore, Jaisalmer, Tonk, Bikaner, Chittorgarh.

The other Branch Offices would also be placed online for auto posting once merging exercise is completed and vouchers are fed into the system upto date. After the auto posting results of each voucher can be viewed instantly online on real time basis. Therefore, all the Incharge of Branch Offices are advised to ensure that effect of each voucher is reflecting into the software correctly. They are also advised to ensure the following:-

1. The vouchers are fed into the software on day to day basis. No transaction should take place without feeding of the vouchers. As there is holiday on Saturdays, only the bank vouchers of Saturday may be fed on Monday.
2. Though there is a provision in the software for entering effective date transactions, but, it should be used in exceptional circumstances only. The results of effective date transactions are under observation; hence, it is the responsibility of the Branch Incharge to ensure that the results of these transactions are correct. If any error is found in

correspondence bears approval of the concerned Incharge of Branch Offices/ Division Heads/ Section Heads without any excuse.

All concerned are directed to take a note of the above and ensure compliance. All concerned are also advised to ensure that results generated by the software are correct and free from errors so that the system may be opened for the borrowers to view their accounts online on real time basis.

*Mw 9/2/15*

**( Maneesh Chauhan )  
Managing Director**

Copy to:

1. All BOs
2. All DGM (Operations)
3. Standard circulation at HO