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RAJASTHAN FINANCIAL CORPORATION
(Accounts Section)

Udyog Bhawan,
Tilak Marg,
JAIPUR-302 005

Ref.No.RFC/F.11(131)/476

Dated:- 06.10.2009
B

C I R C U L A R

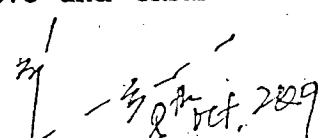
Reg:- Submission of Medical Reimbursement claims
With in prescribed time limit

Guidelines already exists which prescribes maximum time limit for submitting the medical reimbursement claims for reimbursement/adjustment.

During the course of the scrutiny of the medical reimbursement claims, it has been observed that the employees are not submitting their claims within the time limit prescribed for the same.

Accordingly, all concerned are hereby again advised to submit their medical reimbursement claims within the time prescribed limit i.e. not later than the end of the next calendar month following the month in which treatment is completed. However, all claims relating to a particular financial year would have to be submitted in that very year.

All concerned all advised to take a note of above and ensure compliance.


(SURESH SINGHAL)
Financial Advisor

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