

**उधोग विभाग**  
**राजस्थान सरकार जयपुर**  
**निविदा सूचना 19/2019-20**

राजस्थान के पंजीकृत दस्तकार, हस्तशिल्पियों व लघु उधमियों से भारत अन्तर्राष्ट्रीय व्यापार मेला-2019 प्रगति मैदान, नई दिल्ली में स्थित राजस्थान मण्डप (Hall No. 12 A) में जगह आवंटन हेतु इस वर्ष मेले की थीम “EASE OF DOING BUSINESS” पर आधारित प्रस्ताव आमंत्रित किए जाते हैं।

1. हस्तशिल्प एवं औधोगिक उत्पादों के प्रदर्शन एवं बिक्री हेतु स्टॉल्स आवंटन के लिये सील बंद निविदाएं आमंत्रित की जाती हैं। आवेदन फार्म केवल वैबसाईट से लिये जा सकते हैं जोकि निर्धारित शुल्क के साथ जमा करवाये जाने हैं। भरे हुए फार्म जमा करवाने की अन्तिम तिथि दिनांक 01.11.2019 को सांयकाल 3.00 बजे तक है। सील बन्द निविदाएं दिनांक 01.11.2019 को सांय 4.00 बजे उपस्थित निविदादाताओं के समक्ष खोली जावेगी।

विस्तृत जानकारी हेतु वेबसाइट [industries.rajasthan.gov.in/rajsico](http://industries.rajasthan.gov.in/rajsico) एवं [sppp.rajasthan.gov.in](http://sppp.rajasthan.gov.in) देखे।

सम्पर्क:—दिनेश सेठी, निदेशक राजस्थान मण्डप, उधोग भवन जयपुर-302005

फोन नम्बर 0141-2227824, फैक्स नम्बर 0141-2227257



**THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD**

(A Government of Rajasthan Undertaking)  
Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005  
Phone: 0141-2227079 Fax: 0141-2227257  
Web site: industries.rajasthan.gov.in/rajsico  
e-mail: [rajsico@rajasthan.gov.in](mailto:rajsico@rajasthan.gov.in)  
CIN U91110RJ196ISGC001118

**RAJASTHAN PAVILION (Hall No. 12 A), PRAGATI MAIDAN,  
NEW DELHI, PH. NO. 099682-60630  
39<sup>th</sup> INDIA INTERNATIONAL TRADE FAIR- 2019 (14-27 NOVEMBER)  
SEALED FINANCIAL BID FORM FOR 13 (THIRTEEN) STALLS**

Application Form Cost Rs. 500/- (Demand Draft)(Non Refundable)  
Last date of submission- 01/11/2019 upto 3.00 p.m.

Applicant  
Photograph

Name & Address of the Company/Organization/Individual.....

City .....Country .....

PIN Code .....Mobile no.....FAX.....

E-mail.....Website.....

Contact Person Mr./Mrs./ Ms. ....

TIN/SSI Registration/Udyog Aadhaar No.....

PAN No .....

GST No.....

Food Licence No..... **Vender must enclosed copy  
of valid foods licence issued by appropriate authority (For food stall/counter only)**

Photo ID – Aadhaar Card/Voter ID Card/Driving License (copy to be enclosed) issued by any appropriate authority.

Product for Display / Sale.....

**Space requirement Particulars: Map is enclosed (Stall NO.1,2,3,6,10,11,14,15,17,22,23,24,27 for Bid)**

Stall No. ....

Offered bid amount Rs.....(**Over and above the reserve price as per note no.2**)

(Bid amount in words Rs.....)

Note:- 1. Above stalls will be given to the highest bidder. In case of tie, Re-bid will be done with the equal bidders and the highest offering bidder will be given stall.

2. Bid amount is to given over and above the reserve tariff of Rs. 13000/- plus 18% GST per Sq. Mtr.

Premium charges for corner stalls will be as follows:

- (a) 10% extra for two sides open (b) 15% extra for three sides open  
(b) 20% extra for four sides open

3. Application Cost from Govt. Department / PSU's is exempted.

4. Application Form will be available on our website industries.rajasthan.gov.in/rajsico or [sppp.rajasthan.gov.in](http://sppp.rajasthan.gov.in)

**SIGNATURE OF APPLICANT**

**UNDERTAKING:**

I / We hereby apply for participation and will abide by the instructions, terms and conditions of ITPO and RSIC issued from time to time. In case of default, we will be solely responsible and decision of the RSIC will be final and binding on us.

**PAYMENT PARTICULARS:**

1. I / We enclose Demand Draft payable to "The Rajasthan Small Industries Corporation Limited" as participation fee. DD No.....dated.....for Rs..... (in words)..... drawn on (Name of Bank) ..... towards earnest money. **Cash / Cheque will not be accepted.**
2. I / We enclose DD / Cheque payable at par at Jaipur payable to "The Rajasthan Small Industries Corporation Ltd." as participation fee. DD / Cheque No. ....dated ..... For Rs..... (in words ..... dawn on ..... (Name of Bank) as Bid amount for participation fee.

Name.....Designation.....

Dated.....Stamp / Seal & Signature

**For Office Use Only**

The required space is available / not available.

If approved, may be / may not be allotted.

Space to be allotted.....  
 Product to be displayed / sold .....  
 Amount to be deposited .....

**Director (Pavilion)**

The participant has deposited the amount as advance vide Receipt No.....dated  
 .....Amount .....

Allotment letter is submitted for signature.

**OR**

Space has not been allotted to the participant, therefore advance may be refunded.

**Director (Pavilion)**

Allotment letter No.....dated.....issued.

**OR**

Advance refunded vide Cheque No.....dated.....

**SIGNATURE OF APPLICANT**



**THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD.**

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Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

Phone: 0141-2227267 Fax: 0141-2227257

Web site: [www.rajsico.gov.in](http://www.rajsico.gov.in) e-mail: [rajsico@rajasthan.gov.in](mailto:rajsico@rajasthan.gov.in)

CIN U91110RJ196ISGC001118

**RAJASTHAN PAVILION, HALL NO. 12A, PRAGATI MAIDAN, NEW DELHI**

Mobile No. 099682-60630

**39<sup>th</sup> INDIA INTERNATIONAL TRADE FAIR 2019 (14 – 27 NOVEMBER)**

**TERMS AND CONDITIONS FOR PARTICIPATION**

**THEME: - “EASE OF DOING BUSINESS”**

**Important Instruction:-The Law relating to procurement “ The Rajasthan Transparency In Public procurement Act, 2012” [hereinafter called the Act] and the “The Rajasthan Public procurement Rules, 2013” [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.raj.nic.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and Rules before participating in the Bidding process. If there is any discrepancy between the provision of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail**

**RIGHTS:** The Rajasthan Small Industries Corporation Ltd. (The RSIC Ltd.) reserves all rights in connection with the IITF.

**PARTICIPATION:** Out of total 29 stalls, 16 stalls are reserved for Govt. Departments, PSU's in Rajasthan. The reserved stalls have been earmarked in the enclosed map. The bid can be given for non reserved stall only, the numbers of which have been mention stall no. on page No. 1. The bidder must submit separate bid for each stall and mention stall no. on the envelope. Application for allotment is to be made in the prescribed form. Approval of allotment will be at the sole discretion of The RSIC Ltd. Bulk booking of space is not allowed.

**THE RSIC LTD.** shall not be a party in any dispute between the participants and their customers. If The RSIC Ltd. is put to any loss for the acts of omission and / or commission of / by the participant, the same shall be made good / indemnified by such participant.

**SPACE ALLOCATION:** Application completed in all respects and accompanied by reserve price will only be considered for allocation of space. Space will be allocated to the company by name and no sub-letting will be allowed. The space will be allotted on merit to optimum utilization of space and on the basis of their product profile. Only packed food items are allowed to be sold.

No refund will be made on termination or reduction of stall space. All payments are to be made by Demand Draft / Cheque payable at par at Jaipur drawn in favour of The Rajasthan Small Industries Corporation Limited payable at Jaipur.

The stall will be allocated on the basis of highest bid received subject to fulfillment of the terms & conditions mentioned in the tender form. If any stall remains vacant for any of reasons criteria of allotment would be to give it to the next highest bidder of any stall of respective size on 8<sup>th</sup> November, 2019 at 11 am in the head office of Jaipur.

**ALLOTMENT LETTER:** The allotment letter will be issued after clearance of DD / Cheque deposited by the bidder. In case the cheque get dishonored for any reason whatsoever, the allotment letter will not be issued and the earnest money will be forfeited. The stalls will be allotted to the next higher bidder. The decision taken by RSIC in this regard will be final and binding on the bidder.

**SIGNATURE OF APPLICANT**

**POSSESSION OF SPACE:** Possession of space will be given only on receipt of full payment within stipulated time. However, all arrangements are to be completed on or before 13<sup>th</sup> November, 2019 by 10.00 a.m.

**STALL ALTERATION:** (a) No alteration of the size or position of an exhibitor's stall is permitted. (b) The RSIC Ltd. reserves the right to modify the layouts of stall sites and gangways. (c) Usage of nails, pins, tacks, screws, or any such material on the panel walls of the built up stall is prohibited.

**WITHDRAW OF APPLICATION:** Applicant can withdraw their application prior to allotment. After allotment withdrawal is not permissible and no refund of deposit amount will be made.

**PASSAGE:** Exhibits must not obstruct passages. Public passages and gangways should be left clear. No hindrance, protrusion of exhibits shall be permitted otherwise it will attract penalty for the participant whose goods / products were found obstructing passages / gangways etc.

**SUB-LETTING AND ENCROACHMENT:** The RSIC Ltd. will have the right to close the stall if the allotted stall/space has been sub-letted to another party or extra passage space has been encroached. This will also attract penalty / fine from such participant.

**SECURITY:** While The RSIC Ltd. will make the general security arrangements, participants will be responsible for the security of their exhibits and stalls. List of exhibits should be verified and certified by Security Agency / Security Guards before handing over to them on daily basis, as The RSIC Ltd does not take any responsibility of thefts, etc.

**Forfeiture of Earnest Money** : The earnest money will be forfeited in the following cases:-

- i) When agency withdraws or modified the offer after opening of the offer but before the acceptance of offer.
- ii) When the agency does not deposit the bid amount as per terms & conditions of the document.
- iii) The cheque for bid amount get dishonored for any reason whatsoever

**FIRE PREVENTION:** Smoking and cooking is prohibited inside the Pavilion. Halogen and other floodlights are not permitted. Use of fire hazard material like thatch, dry grass and other inflammable materials is not permitted. Electrical wiring under the carpets is a potential fire risk. Wherever this is unavoidable, adequate precautions should be taken by covering the wiring by wooden ramps. Wiring under the carpet should not have joints. Participants will keep and maintain fire-fighting equipment within their stalls as per safety regulations.

**INSURANCE:** Participants will insure their exhibits and display materials against loss, damage, theft, fire or any cause whatsoever. They will also obtain third party insurance cover for fair period.

**DAMAGE TO PAVILION AREAS:** Participants are required to indemnify The RSIC Ltd. against any claim made against them in respect of damage to Pavilion, structure or property caused by participants stall, exhibits or staff or by agents acting on the participants behalf.

**FLAMMABLE MATERIALS:** All materials used in the construction of stalls and displays are to be fully fire proof and comply with all other local regulations. No gas cylinders will be used in the Pavilion.

**SIGNATURE OF APPLICANT**

**PRODUCT LIABILITY INSURANCE:** Participants are advised to insure against claim arising out of body injury and / or property damage. Participant shall produce to The RSIC Ltd. on demand, certificates of insurance.

**ENTRY/EXIT TO PRAGATI MAIDAN FOR PARTICIPANTS:** Entry into Pragati Maidan of representatives of participants will be on the basis of exhibitor passes issued by ITPO. Each participant will be entitled to one or two photo exhibitor passes. Extra passes would be given on payment basis.

**CLEANLINESS AND MAINTENANCE:** The participants will be responsible for cleanliness and maintenance of their stalls. Cleaning of common passages / areas will be arranged by The RSIC Ltd. Participants will be responsible for removal of empties, waste material. No empties or wooden material shall be allowed to be kept behind the partitions of stall.

**ATTENDANCE AT THE STAND:**

- (i) No stand should be left unattended during the exhibition hours. The participants will not carry out any activity, which in the opinion of Director Pavilion (DP) amounts to nuisance or annoyance. DP shall have the right to take remedial action as deemed fit.

**VACATION OF SPACE:** Space will have to be vacated at the close of the Fair. Participants who fail to vacate the space within stipulated period will be liable to pay penalty to DP and the DP shall have the right to remove the exhibits/materials etc. of participants at the risk and cost of participants. Storage of exhibits in the open area will not be permitted after the close of the Fair and will attract penal rent.

**ENTRY OF VEHICLES ETC:**

- (a) For Exhibits: Entry of vehicles in Pragati Maidan during exhibition hours will not be permissible. However, vehicles carrying exhibits etc. may be allowed to enter into Pragati Maidan with the prior approval of Security Division during Fair Days of ITPO.
- (b) No exhibits/cases/display material will be allowed to be taken out of Pragati Maidan after the close of the Fair without Exit Permit which will be issued by the Central Control Room on production of clearance certificate.
- (c) All entry/exit of vehicles to and from Pragati Maidan will be from Gate as notified.

**CAR PARKING:** Car parking labels will be available on payment only. These parking labels will be available at ITPO Office.

**PAID EXHIBITOR PASSES:** Extra exhibitor passes would be given on payment as decided by ITPO. New Delhi

**SIGNATURE OF APPLICANT**

**DRESS CODE AND NOISE LEVEL:** The IITF is a business – oriented international event attended by domestic as well as overseas business personnel and visitors. It is, therefore, necessary that hosts/hostesses and presenters, who often promote different products and services on behalf of the participants, be decently attired, keeping in view the law of the land and Rajasthan’s cultural ethos. No music and loud speaker are allowed to use within Pavilion to the participants without permission.

Participants will intimate name and address of the Sales Assistants/Persons deputed at their Counters/Shops.

**GENERAL :-**

**(A) Address of ITPO:-**

General Manager (Fairs in India Division)  
India Trade Promotion Organization  
Pragati Bhawan, Pragati Maidan, New Delhi-110001  
Ph. : 91-11-23371519  
Fax : 91-11-23371869  
E-mail : info@itpo.gov.in  
Website : www.indiatradefair.com

**(B) Cargo Entry**

- Cargo Entry will be through specified / designated gates only.
- No Cargo / Exhibits entry in Pragati Maidan on inaugural day.

**(C) Storage:** No storage of goods is allowed during IITF - 2019 either in the open or in a covered area in view of the space limitations and security aspects.

**(D) Instructions to Drivers (Trucks & Tempos)**

1. Trucks & Tempos coming after 9.00 a.m. on 12<sup>th</sup> November, 2019 should first report to Bhairon Mandir Parking lot on Bhairon Road.
2. The drivers should get their arrival details entered in the parking Registered and collect the parking slip from the ITPO’s official authorized Bhairon Mandir Parking contractor.
3. After obtaining the parking slip, the drivers should report to Gate No.1 of Pragati Maidan. The parking slip will be shown by the driver to security staff at Gate No.1 to take the entry into Pragati Maidan.

(E) All the participants are requested to confirm their participation along with the details in respect of space requirement, Name of contact Officer and write up etc.

**SIGNATURE OF APPLICANT**

Contact: Dinesh Sethi, OSD (Director Pavilion)  
The Rajasthan Small Industries Corporation Ltd.  
Udyog Bhawan, Tilak Marg, 'C' –Scheme Jaipur PIN: 302005  
Phone No. 0141- 2227824, Fax No. 0141-2227257  
website: industries.rajasthan.gov.in/rajsico e-mail: rajsico@rajasthan.gov.in  
Shri R. G. Ghai, Caretaker ,  
Rajasthan Pavilion, Pragati Maidan, New Delhi. Phone No. 099682-60630

**INTERPRETATION:** The decision of The RSIC Ltd. or nominee shall be final and binding on the participant about the rules and regulations.

**DISPUTES:** Disputes, if any, arising out in between RSIC and participant shall fall within the jurisdiction of the Courts at Jaipur.

**SALES:** Products will be sold by participants on their own cash memo and they will deposit GST with Department of Trade and Taxes as per rules and produce clearance certificate at the end of the fair. Participants will provide sales figures daily to Director Pavilion and follow the instructions given by the ITPO & DP from time to time during fair period.

**VIOLATION OF RULES:** In the event of violation of these rules, DP shall have the right to close down the stall of the participant immediately and no refund of participation charges would be considered. The participant can also be banned from future participation and penalty can also be imposed.

**EXIT PERMIT:** Exit Permit will be issued by Rajasthan Pavilion on clearance of all dues.

**GST:** It may be noted to all exhibitors that registration under rules is Mandatory before commencing any business during the exhibition. A casual dealer is required to inform to the Department at-least three days before commencement of business in Delhi. While three days is the outer limit to apply for registration as a casual dealer, there is no lower limit for the purpose.

Failure to adhere to the rules would attract penalty under various Sections of the Act.

**REFUND OF EARNEST MONEY:-** The earnest money of unsuccessful bidders will be returned as soon as possible. The earnest money of successful bidders will be returned after successful completion of the fair. No interest will be payable on the amount of earnest money lying with RSIC.

**SIGNATURE OF APPLICANT**